

## Welcome to Team Riback

The staff of Camp Deeny Riback is a team striving towards one goal – to provide our campers with an **AWESOME** camp experience!

### Team Riback Staff Member – General Job Description

- ✓ Improve the campers' self-image and build confidence.
- ✓ Provide an opportunity for campers to develop a sense of responsibility and respect for others.
- ✓ Provide a safe environment where children can develop physically, emotionally and socially.
- ✓ Teach new skills and improve on old skills.
- ✓ Teach good sportsmanship behavior in all aspects of camp life.
- ✓ Present a wide range of choices to meet existing interest needs and develop new areas of interest.
- ✓ Develop a respect for the environment and teach respect for property of others.
- ✓ Ensure that staff and campers have a positive summer experience where memories of Camp Deeny Riback are created to last a lifetime.
- ✓ Do whatever is possible to ensure that each camper makes new friends.

### COUNSELOR - JOB DESCRIPTION

In the majority of daily occurrences, there are few differences between being a Junior Counselor and being a Senior Counselor. Both positions share the responsibility of taking care of campers and for following camp programming. Observing and asking questions are two critical components to being an outstanding Counselor.

#### **Counselors have the following responsibilities:**

- ⌘ Reports directly to Unit Leader.
- ⌘ Must submit 3 reference forms confirming satisfactory leadership ability, responsibility and ability to work with children.
- ⌘ Must attend all pre-camp orientation and training sessions.
- ⌘ Responsible to work cooperatively with assigned group counselor. Responsible for the health and welfare of each camper in your group. Responsible for camper's safety and happiness.
- ⌘ Responsible to assist campers to become acclimated to the camp program and acquainted with other campers in group.
- ⌘ Ensure that each camper receives the appropriate medical treatment when necessary, (which includes making sure any campers requiring medication is taken to the health center at the appropriate time).
- ⌘ Know the whereabouts of each camper at all times – count your campers before and after each activity.
- ⌘ Perform a visual inspection of each camper to make sure they appear in good health. Any camper who you may consider not to be in good health should be taken to the nurse for evaluation.
- ⌘ Responsible to perform visual inspection of each camper upon returning from programming in the woods. Any camper whom you believe may have a tick-bite or any other health-related concern should be taken to the nurse for evaluation.
- ⌘ Responsible to make sure each camper is receiving a nutritious meal and is remaining appropriately hydrated.
- ⌘ Responsible to make sure campers are properly protected against the sun and any other hazardous elements.
- ⌘ Must establish appropriate boundaries and limits with campers.
- ⌘ Make Unit Leader, or Asst. Director aware of any problems with campers, parents, or staff.
- ⌘ Responsible for keeping daily attendance records on all campers and submitting attendance reports to Unit Leader.
- ⌘ Responsible for taking appropriate care of and returning all programs supplies.
- ⌘ Responsible to actively participate in all activities.
- ⌘ Responsible to assist during instructional swims. It is mandatory that all staff must wear a swimsuit every day and go in the pool during instructional and free swims. (If unable to swim, must notify your Unit Leader and Aquatics Director).
- ⌘ Responsible to assist in all programs run by program specialists.
- ⌘ Responsible to lead all scheduled programs not run by specialists.
- ⌘ Responsible to coordinate and execute all "Counselor Run Programming" activities.
- ⌘ Responsible to assist campers at bus arrival and departure if available. If you ride a bus to camp you are responsible to assist bus counselor on the bus.
- ⌘ Other appropriate tasks, as needed by the Camp Director.
- ⌘ Support the vision and mission of the JCC and serve as a role model for campers and staff.

